



This arrangement is particularly useful for large companies who have a large volume of transactions where it would be impracticable for a director or company secretary to sign off on every one of them. Whoever is appointed as the company's agent or representative must have the required authority to sign on behalf of the company. This authority is usually provided by a board resolution or alternatively by a registered Power of Attorney.

If you want advice about ensuring that your company is correctly signing contracts and other documents or would like assistance with any company or business matter, please call [John Bateman](tel:0247315899) or [Michael Battersby](tel:0247315899) on 02 4731 5899 or email commercial@batemanbattersby.com.au.

Examples of execution as follows...

A. Execution by Company without Common Seal

Execution by Director and Secretary

EXECUTED BY ## ACN ##)
in accordance with Section 127 of the)
Corporations Act:)

Directory/Company Secretary

Director

Name of Director/Company Secretary
(BLOCK LETTERS)

Name of Director (BLOCK LETTERS)

Execution by Sole Director

EXECUTED BY ## ACN ##)
in accordance with Section 127 of the)
Corporations Act:)

Sole Director and Sole
Company Secretary

Name of Sole Director and Sole
Company (BLOCK LETTERS)



B. Execution by Company with a Common Seal

Execution by Director and Secretary

The Common Seal of ## ACN ##)
Was affixed in accordance with its)
Constitution in the presence of:)

Director/Company Secretary

Director

Name of Director/Company Secretary
(BLOCK LETTERS)

Name of Director (BLOCK LETTERS)

Execution by Sole Director

The Common Seal of ## ACN ##)
Was affixed in accordance with its)
Constitution in the presence of:)

Sole Director and Sole
Company Secretary

Name of Director and Company
Secretary (BLOCK LETTERS)



C. Execution by a Company appointed as Attorney under a Registered Power of Attorney

SIGNED for and on behalf of ## ACN)
by its duly appointed attorney)
under Power of Attorney)
Registered Book ## No ## in the)
presence of:)

Signature of Witness

Name of Witness (BLOCK LETTERS)

Address of Witness

Signature of Attorney

By executing this agreement, the
attorney states that the attorney
has received no notice of
Revocation of the Power of
Attorney

D. Execution by a Company by an authorised officer

SIGNED by ## ACN ## by its)
authorised officer ## in the presence)
of:)

Signature of Witness

Name of Witness (BLOCK LETTERS)

Address of Witness

Signature of Authorised Officer